

National Aeronautics and Space Administration
George C. Marshall Space Flight Center
Marshall Space Flight Center, AL 35812



October 7, 2008

Reply to Attn of:

AS01

TO: DA01/Director
THRU: IS20/MSFC Directives Manager
FROM: AS01/Office of Center Operations
SUBJECT: Cancellation of MWI 4220.1, "Space Utilization, Communications, Furniture, Relocation, and Special Event Services"

In accordance with MPR 1410.2, "Marshall Management Directives Systems," AS01 requests approval for cancellation of MWI 4220.1, "Space Utilization, Communications, Furniture, Relocation, and Special Event Services."

Space utilization services were incorporated into MPR 8812.1, "Requests for Facility Services at MSFC"; communications services were incorporated into MPR 2800.2, "Marshall Information Technology (IT) Services," and MWI 2800.1, "Service Order System for Information Technology (IT) Purchases"; furniture services were incorporated into MWI 4500.1, "Property Support: Furniture Operations, Retail Supply Operations, Warehousing, and Food Services"; relocation services were incorporated into MPR 8812.1, "Requests for Facility Services at MSFC"; and special event services were incorporated into MWI 1500.1, "Special Events Coordination." Therefore, MWI 4220.1 is no longer required.

Approved by:

A handwritten signature in black ink, appearing to read "D.A. King".

David A. King
Director